

# HONOR GUARD APPLICATION

## **PART ONE** Personal Information

Name: \_\_\_\_\_

Rank: \_\_\_\_\_ DOR: \_\_\_\_\_

SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

UNIT: \_\_\_\_\_

## **PART TWO** MPS Verification

TAFMSD: \_\_\_\_\_ DOS: \_\_\_\_\_ DAS: \_\_\_\_\_

P/D/CAFSC: \_\_\_\_\_ SRB SKILL: Yes / No BONUS RCVD: Yes / No

Fitness History: Yes / No UIF: Yes / No

AAC/ALC: \_\_\_\_\_

EPR Ratings (last 3):            /        /        /

## **PART THREE** Medical Review

Is member on a profile? \_\_\_\_\_

Rank/Name \_\_\_\_\_

Signature: \_\_\_\_\_

## **PART FOUR** Personal Statement

Use separate sheet in memo format

## **PART FIVE** Commander's Review

Rank/Name: \_\_\_\_\_

Signature: \_\_\_\_\_

## **Hanscom AFB Honor Guard - SDI 8G000**

### **A. Qualifications:**

1. Must possess outstanding appearance, military bearing and demonstrate high professional and military conduct.
2. EPRs must show that the applicant has demonstrated consistently high standards of character, discretion, loyalty and performance.
3. Physical profile indicating no history of back, knee, or nervous disorders.
4. Must be able to conform to exacting grooming standards to include no shaving waivers.
5. No fear of firearms.
6. Ability to speak clearly and distinctly with no speech impediment.
7. Ability to lift 40 lbs
8. Duties require standing for long periods of time.
9. Have no conviction under the UCMJ during current enlistment.

### **B. Application**

1. Interview by squadron commander certifying the member fully meets the requirements outlined in the above paragraph.
2. Current RIP from vMPF
3. Copies of last 5 EPRs (if applicable)
4. Copy of Fitness Assessment History
5. Two letters of recommendation (Chief Enlisted Manager and one additional letter, from applicant's choice).
6. A targeted resume (see Tongue & Quill)
7. AF IMT 422A certifying ability to lift 40 lbs.
8. Submit a paragraph, 50 words or less outlying why you would like to be selected for a position with the Hanscom Honor Guard.
9. Commander must certify that he/she has reviewed member's personnel records and it doesn't contain any derogatory information.